



South Eastern Coalfields Limited

(A Subsidiary of Coal India Limited)

A 'MINIRATNA' PSU

Seepat Road, PO. SECL,
BILASPUR (CG)-495 006.
Tel. 07752- 246322
Fax. 07752- 246472

O/o Sales & Mktg Deptt..

No.SECL/BSP/S&M/COMM/358/LOA/4474

Dtd. 9.3.2009

NOTICE

Sub: **Verification of documents towards achieving of LOA milestones**

Status of LOA holders pertaining to SECL is placed on SECL Website www.secl.gov.in, milestones against which deficiencies in documents are found during scrutiny against each unit are also indicated on SECL website. The said status is periodically updated based on verification of additional documents/clarifications being submitted by respective units from time to time, which is an ongoing process

It has been observed that in spite of above, several queries are being received from LOA holders either telephonically or by visiting this office regarding status of their respective cases. Flow of such queries tends to slow down the process of verification itself. As such, henceforth, such queries would be addressed as per fixed schedule as under:

Day : Every Tuesday & Friday from 2.30 pm to 5.00 pm
Venue: Room No. 4305, Sales & Marketing Deptt., SECL HQ, Seepat Road, Bilaspur (Chhattisgarh)-495006

(G.J. Singh)
C.G.M.(S&M/QC)

Distribution:

1. Shri DR Biswas, CSM
2. Shri UK Padhy, Dy.CE(CP), P&P Deptt.
3. Shri BN Pandey, SOM, Production Deptt.
4. Dr. Anurag Garg, SM
5. Shri SK Roy, SM
6. Shri K. Dhara, FM(S&M)

Copy to: SECL website

Copy for kind information : 1. CMD, SECL
2. DT(O), SECL