



South Eastern Coalfields Limited

'MINIRATNA' CATEGORY-I COMPANY
(A Subsidiary of Coal India Limited)

Seepat Road, P. O. SECL,
Bilaspur-495006 (Chhattisgarh)

Tel: 07752-246322

Fax: 07752-246472

Sales

cc: Mktg Deptt.

SECL/BSP/S&M/Sr.ES/

965

Dtd.: 08.08.2009

NOTICE

Sub: Change of name of units

As per existing practice in vogue, whenever change of name of any unit takes place, supplies continue in the old name till the unit applies for change of name and changed name is duly incorporated in the records of SECL after legal vetting.

It is seen that in some cases, concerned units do not apply for change of name and complete the formalities in this regard promptly.

As such, consumers (except State/Govt. Power Utilities) drawing coal from SECL are advised to observe the following modalities in case of change of name.

1. In case of the consumers under SLC(LT) category i.e. TPPs, CPPs, Sponge Iron and Cement Units, the consumer should get the approval from MOC for change of name and complete all formalities thereafter including amendment in FSAs with SECL within 3 months from the date of issuance of fresh certificate of incorporation.
2. In case of other consumers [non SLC(LT) category], the consumers should complete all the formalities including amendment in FSAs with SECL within a period of two months from the date of issuance of fresh certificate of incorporation (in case of companies registered under Companies' Act)/ Registration of fresh partnership deed (in case of partnership firms)/ Registration of changed name under relevant statute (in cases other than Companies Registered under Companies' Act and Partnership firms), as may be applicable.
3. In the event of non compliance of the above, SECL shall be free to take appropriate action with regard to bookings in the old name, as may be deemed fit, without any liability.

[Signature]
CHIEF GENERAL MANAGER(S&M/QC)

Distribution:

1. CSM, SECL
2. Dy.CSM(Legal), SECL
3. SM(I/C), SECL, Kolkata
4. FM(I/C), SECL, Kolkata
5. SM(OP), SECL
6. SM(RS-I & II), SECL
7. SM(I/C-COMM), SECL
8. FM(S&M), SECL
9. SECL website

Copy for kind information:

1. DT(O), SECL