



# South Eastern Coalfields Limited

'MINIRATNA' CATEGORY-I COMPANY

(A Subsidiary of Coal India Limited)

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*Sales & Mktg. Deptt.*

SECL/BSP/S&M/COMM/358/LOA/4504

Date:10.03.2009

## NOTICE

### Sub: Submission of documents pertaining to acquisition of land under LoA milestones

LOA holders are required to submit documents pertaining to acquisition/ possession of land for their plant as described under LOA milestone checklist for various categories of LOAs.

It is observed that in some cases, land documents are hugely voluminous and the same are not being submitted in cogent manner with proper indexing etc. by LOA holders. In such cases, it becomes difficult to scrutinize/co-relate the same.

To facilitate expeditious scrutiny of documents, LOA holders are requested to submit a consolidated statement as per following format along-with the documents like lease agreement/sale deed etc. The documents should be arranged in chronological order with identification flags as per serial numbers of the statement.

### Statement of Land Details

Sl. No.	Particulars of the Unit (Type & Capacity)	Khasra No.	Location	Area (Hectare/ Acre/Sq.M)	Type of Land (Pvt./Govt./SIDC)	Documents regarding Ownership/Possession (Award/Land Registration/Transfer Deed/Sale Deed/Lease Agreement)	Remarks, if any

Total Land Area \_\_\_\_\_ Hectare/Acre/Sq.M

Chief General Manager(S&M/QC)  
SECL, Bilaspur

Distribution:

1. SECL website.
2. LoA Committee Members
3. Notice Board

Copy for kind information to:

1. DT(OP), SECL